

Minutes of Parents, Friends & Staff Association

Meeting 21 October 2019

Minutes by Marbeth Gilmour

Present:- FL GF MG AM BMcM LK CC

Apologies: KW JF MBK

FL welcomed everyone.

Minutes of the last meeting of the AGM were produced and available for anyone to read.

Big Breakfast

Huge success. 281 adult breakfasts were served on the day. Estimated £5000 raised for new mini bus. Thank you letters have been sent to all who donated money and all who donated prizes for the raffle. Copy letter and recipients on file.

Memorial Garden

Seamus Carey of Creative Design 54 has drawn up plans to update and rejuvenate the Memorial Garden. No price as yet. A lot of manual labour to be involved removing the plants and soil. Wall to be painted. Fountain tiers to be made like lily pads. Pebbles on water area. Decorative stones elsewhere. At a later date we can add pots of flowers, butterflies, ladybirds, frogs, solar lighting and any other items.

Finance

As at today's date there is £4619.19 in Bank Account.

Recent transactions are donations to Attention Autism for sensory purchases.

Christmas Market

Stephanie (on maternity leave) to reply re market stalls, Grotto, Santa and Elves outfits she had organised.

Disco in main hall. Aidan Law to has been notified re providing music. To be confirmed.

Entrance – pay at the door. Adult £2. Kids free.

Market stalls in Post16 area. Provisional enquires for stalls Esme Essence Perfumes, Scentsy by Sarah Mullan, Doterra oils by Michelle, Be Inspired jewellery by Elaine, Stephen from PartyZone.

Mrs Claus – to read story book in small room at front door.

Others:- Tea Coffee Hot Chocolate

Christmas movie

Tuck shop

Face Painting Glitter tattoos

Xmas Tombola – parents to be asked by letter to provide bottles

Name the Elf – Camerons and The Range have been asked for an Elf donation. Waiting on reply.

FL to query mulled wine

Decorate gingerbread men. Kits in Sainsburys and Tesco. Need extra icing and sprinkles etc.

Parents to buy tickets at front door area to be exchanged for whichever event child wants to do.

Enquiries to be made re petting area

Hot food looks like a no go due to rules and regulations.

GF to make enquiries re provision of a Sleigh for photo opportunities

Crafts table to be held until the summer fair

Approximately 20 staff needed to help out at Christmas Market

Any Other Business

Christmas Raffle. Good prizes needed for this fund raiser. Some prizes already donated by Masonic Brethren. Tickets to be sold at Christmas performances and beforehand.

Informing Choices, contacted **FL** to let her know they were available for Relationship and Sex Education for children/young people with special needs. **FL** has passed the information to Elizabeth McKee re the school utilising them for pupils. At the meeting it was discussed about the possibility of PFSA running an information event for parents and carers. Could be used as small fundraiser by offering tea coffee and biscuits for £2. Those present were in agreement that it was a good idea. Caretaker needed to open and close the school. PFSA members to do the refreshments. Possibly have a movie showing for kids to enable parents/carers to attend who otherwise might not be able to go. Might need 1 or 2 staff for the movie.

Letter to be composed and sent to parents for bottle donations for Tombola

Date of next meeting 18 November 2019 at 7pm