

# Minutes of Mini PFSA meeting

14 June 2019

Present FL GF MG EMcK GC KM

Apologies AF

**FL** asked **MG** to take the minutes and to assume the position as Secretary. **MG** accepted

**GF** discussed the events of the year

- Tesco Bag Pack 2 collection dates raised over £1212.25; less equipment purchased for the hydro pool;
- Easter Disco – great success. Kids loved it raised £693.97
- Wendy McAuley ran Belfast Marathon raised £385.12
- Andie Lyons and husband - Bike shop Ballymoney – helmet raffle so far has raised £400
- Calendar money from JF which was handed into reception still has not been found £120
- Coffee mornings to be resumed in September. Not discussed in detail
- Summer fair. Consensus was that it was a great success, particularly all the information stalls. Raised £1458.22

In hindsight....

- Any monies handed into school, person to be given a receipt, signed by both recipient and receiver;
- Easter disco needed less staff
- Summer fair needed more staff.
- Be sure of number of people who can attend disco/event in main hall; do we: a) limit the ticket numbers; or b) split into junior and senior discos. Nothing finalised

**EMcK** explained about a Mental Health programme currently in school.

**FL** suggested an Information Day/Night as other groups were interested in coming but learned of it too late, others couldn't get it organised in time. **FL** suggested an advice section for primary in one area; a section for school leavers in another area and in between an area that is for everyone.

**EMcK** informed there was a new Autism Unit in Dunclug

## **Future events**

**Big Breakfast** 5 October

- **GF** suggested maybe possibility of Post 16 helping out at the event

## Christmas Market 11 December

- **EMcK** to find out all Steph's information regarding Santa's Grotto etc, as she will be on maternity at that time.

**Coffee Mornings** to be started again in new school year. Touched on how we could get more parents to attend.

**FL** suggested a "*Dates for your Diary*" letter to be included in the information pack sent out with children in first week of new school year. All agreed that was a good idea.

## General Discussion

1. **School leavers:** Kids that have left at June 2019, should be invited to return to Social club.

**FL** would like a letter to be done and handed out at Graduation next June for those leavers

2. **Memorial Garden EMcK** advised there was a memorial garden at school. This has plaques and plantings for both children and staff, who sadly passed away whilst at Castle Tower. **EMcK** would like it to be more colourful and rejuvenated into a place where parents could visit. All agreed.

The name plates used at present are graveyard like. **KM** suggested stars. **EMcK** suggested butterflies.

Letter to be compiled to be sent home with the school children

3. **Tesco Grant** – our application was rejected as we don't cover the whole of Northern Ireland.

## Money Requests

Letter received asking for help from PFSA to cover cost of transport for a trip for classes 6A & 7M. School mini bus not available. **EMcK** said it costs a huge amount to train a member of staff for driving school bus. All agreed on a one-off donation to this and stipulations to be put in place for future requests.

£2000 agreed to go to Summer Scheme

£750 agreed for Attention Autism- although **GF** to speak to Ronnie at Tesco to see what contribution they might make from their Quarterly Funding. PFSA could then top up any shortfall to the amount of £750. Helen would like her cupboard stocked up before commencement of new year so she is ready to go as soon as school commences.

Monies in bank account as at 14 June 2019 £6711.06 with a possible £400+ from Andie Lyons in Ballymoney.

No date set for next meeting.