

Minutes of Parents & Friends EGM

Monday 14 January 2019

Minutes: Miss R Laughlin

Present: R McFeeters, J McAlister, E McKee, S Caldwell, R Laughlin, K McMullan, S Manson, W McAuley, A Dorman, G Cairns, F Lawrence, e McPeake, K Moore, K Wylie, G Francey, M Gilmour, D Dobbin, C Cushenan, A Lyons, J Johnston, C Harkin, J Faulkner

R McF: opened the meeting and welcomed everyone

J McA: The current Association was thanked for their years of hard work and service to the School

The Constitution was shared with all attendees

(Attached)

RMcF & JMCA:

Reconstitution of Association of Members took place. Office bearers are as follows:

Chairperson: Mrs Farrah Lawrence

Vice- Chairperson: Miss Jayne Faulkner

Treasurer: Miss Gillian Francey

Secretary: Miss J McAlister

Mr McFeeters encouraged attendees that everyone is welcome and encouraged to attend the Association Meetings.

Miss McAlister stated that there is an agenda for funds to be generated by the Association's organisation of events and activities but that equal weight is to be given to these events developing and strengthening our community.

The Association name requires to be changed to reflect participating members and promote a greater sense of community. The Name will be changed to 'Castle Tower Parents, Staff and Friends Association'.

Name to be altered on Bank Account and with the Charities Commission –

E McPeake, K Moore and K Wylie to organise

A Calendar of Events was discussed and ideas for generating funds was requested from attendees.

Dates were set for main events:

- Tesco Bag Pack – Thursday 28 February and Friday 1 March
Transport and pupils to attend to be organised – **A Ford and JMCA to organise**
- Disco - Tuesday 16 April
Band to be booked - **FL to organise**
Notification to Parents & Carers – **JMCA to organise**
Raffle Items to be organised – **All members, staff and friends to make approaches to various bodies**
- Summer Fair – Thursday 30 May
BBQ, Treasure Hunt, Wall Climbing, Archery - **All members to organise**
- Christmas Fair – Wednesday 11 December
Santa's Grotto, photos with Santa and other items to be confirmed

Other *potential* community and fund-raising items discussed:

- A collection at a Ballymena United Game...
- Online-giving Page
- Match Funding
- PFA 'Friends' linked to Gift-Aid
- Andie Lyons mentioned the possibility of a best bike competition and money buckets through her own business. Andie also offered musical equipment items of required for a disco for example
- A car wash
- A big breakfast in conjunction with the Masons
- A lip-sync competition
- A school open morning for a community visit
- A leg of the Belfast marathon
- Come Dine With Me
- A Fashion Show
- A sponsored walk around Ecos Centre
- Monthly lottery
- Approach to a supermarket to advertise their business
- Chef/Cookery demonstration

A banner for advertisement purposes is to be purchased using existing funds

RL and AF to organise

Staff will make applications for funding for items/resources and this will be voted on by the Committee.

Notification to Parents/Staff/Friends to be made regarding items we are aiming to raise funds for or how money raised has been allocated.

Better use to be made of Social Media – school Website and Facebook

JMcAlister and G Francey to discuss

Next meeting date set as Monday 11 November at 7pm – All welcome!